

EAST CALN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

110 BELL TAVERN ROAD, DOWNINGTOWN, PA 19335

PHONE: 610-269-1989 FAX: 610-269-9183

APPLICATION FOR SPECIAL EVENT PERMIT

Applicant (Sponsor) Information:

Applicant Name (First, Middle, Last): _____

Entity/Organization: _____

Address: _____

Phone#: _____

Cell Phone #: _____

E-Mail: _____

Will the named sponsor be in attendance at all times of event? Yes No

Event Contact Information:

Contact Name (First, Middle, Last): _____

Entity/Organization: _____

Address: _____

Phone#: _____

Cell Phone #: _____

E-Mail: _____

Proposed Location of Special Event: _____

Legal Property Owner of location of Special Event: _____

Type of Event: _____

Description of Intended Special Event: _____

Special Event Dates/Hours (include Set up, break down): _____

of attendees expected: _____

*If event has 5000 or more than attendees a PA Special Event Plan is Required 60 days prior to the event

of vehicles expected: _____

Will pedestrians need to cross a roadway? Yes No If yes, provide details separately.

Will any public roadways need to be closed? Yes No If yes, provide details separately.

Will any tents or structures be erected? Yes No If yes, provide details separately.

Will animals be present? Yes No If yes, provide details separately.

Will live or amplified music/sound be used at the event? Yes No If yes, provide details separately.

Will Food/Beverages be served? Yes No If yes, provide details separately.

Will Food/Beverages be sold? Yes No If yes, provide details separately.

Will Merchandise be sold? Yes No If yes, provide details separately.

Will there be any open fire/flames/fireworks? Yes No If yes, provide details separately.

Please provide the details on the following:

- Detailed Site Plan
- Security Plan
- Fire Plan
- Trash/Clean-Up plan (during and after event)
- Landlord Approval
- List of Event Sponsors
- Cash Escrow Agreement
- Traffic Control Plan
- Medical Plan
- Restroom Facility Plan
- Health Department Approval
- Support Services Agreements
- Township Hold Harmless Agreement
- Certificate of Insurance naming East Caln Township as additional insured

By signing this application, I warrant the following with full authority to bind the applicant, also the "organization," I hereby certify the foregoing statements to be true and correct. Applicant agrees to indemnify and hold harmless the East Caln Township, its, Township Supervisors, Officers, Agents, Employees from and against any and all losses, damages, liability, claims, suits, costs, taxes, fees, fines and expenses whatsoever, and music licensing fees, costs and fines charged to the Township, also including attorney's fees, regardless of the merit or outcome of any such claim or suit arising from or in any manner connected to the permitted event. In the event that a possessory interest subject to property taxation is created by this use permit, I agree to pay all possessory interest taxes and the township shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid the township pursuant to this use permit. I certify that I, on behalf of the applicant, am also authorized to bind the organization to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the East Caln Township. Applicant agrees to comply with all permit conditions and rules, including those listed in the special event Ordinance and other documents provided by Township representatives and understands that failure to comply with any conditions or any violation of law may result in the immediate cancellation of the event, denial of future events and/or criminal prosecution to the fullest extent allowed by law.

SIGNATURE: _____ DATE: _____

APPROVED BY: _____	DENIED BY: _____
DATE: _____	DATE: _____
PERMIT EXPIRATION DATE: _____	REASON: _____