

EAST CALN TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
June 15, 2022

**EAST CALN TOWNSHIP**  
**CHESTER COUNTY, PENNSYLVANIA**  
BOARD OF SUPERVISORS MEETING MINUTES  
June 15, 2022

The regular meeting of the East Caln Township Board of Supervisors was called to order at 6:00 PM on June 15, 2022 by Chairman Ash.

Those present were: Donald P. Ash, Chairman  
Bruce Taylor 1<sup>st</sup> Vice Chairman  
Michael OBrien, Zoning Officer

Those absent were: Charles A. DeLone, 2<sup>nd</sup> Vice Chairman  
Barbara M. Kelly, Mgr. /Secretary

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**MINUTES OF THE PREVIOUS MEETING :**

On a motion by Taylor , second by Ash, the Board unanimously approved the minutes of the May 18, 2022 regular meeting as presented.

**ANNOUNCEMENTS:** None

**PUBLIC HEARINGS** - None

**PERSONS WISHING TO BE H EARD** - Cinde Houras, property owner of 347 N. Woodmont Dr.

**STANDING REPORTS**

a) **TREASURER'S REPORT** - The May treasurer's report was distributed to the Board for review.

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May 2022								
	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	Amerian Rescue Fund
<b>S&amp;T Prior Month Balance</b>	364,887.41	568,548.19	145,360.63	346,030.75	200.51	370,253.10	100.13	253,665.84
<b>S&amp;T Revenues</b>	226,543.37	3,074.93	4,347.80	66,064.96	15,000.09	16.23	0.00	0.00
<b>S&amp;T Expenditures</b>	110,209.64	0.00	0.00	4,743.62	8,448.50	120.68	0.00	0.00
<b>S&amp;T Ending Fund Balances:</b>	481,221.14	571,623.12	149,708.43	407,352.09	6,752.10	370,148.65	100.13	253,665.84
<b>PLGIT Prior Month Balance</b>	3,557,961.15				1,566,938.76	1,032,411.82	665,475.19	
<b>PLGIT Revenues</b>	364,214.54				651.42	429.20	276.66	
<b>PLGIT Expenditures</b>	25,900.00				0.00	0.00	0.00	
<b>PLGIT Ending Fund Balances:</b>	3,896,275.69	0.00	0.00	0.00	1,567,590.18	1,032,841.02	665,751.85	0.00
<b>PLGIT CD Prior Month Balance</b>	744,000.00				0.00	248,000.00		
<b>PLGIT CD Revenues</b>	0.00							
<b>PLGIT CD Expenditures</b>	0.00							
<b>PLGIT CD Ending Fund Balances:</b>	744,000.00				0.00	248,000.00		
<b>Petty Cash</b>								
<b>Total Ending Fund Balance</b>	<b>5,121,496.83</b>	<b>571,623.12</b>	<b>149,708.43</b>	<b>407,352.09</b>	<b>1,574,342.28</b>	<b>1,650,989.67</b>	<b>665,851.98</b>	<b>253,665.84</b>

On a motion by Ash, seconded by Taylor, the May 2022 Treasurers report was approved unanimously as submitted.

- b) **POLICE REPORTS** - No report.
- c) **CORRESPONDENCE** - The Real Estate transfers were received and distributed to the Board for the month of May. Copies of the PSATS news bulletin were distributed to the Board. The Chester County Library Annual report was received.
- d) **PLANNING COMMISSION** - The Commission did not meet in June. David Bolger has submitted his resignation letter to the Board of Supervisors.

Ash made motion to accept the resignation effective after the July Planning Commission meeting. Taylor seconded the motion. Motion passes unanimously.

- e) **CONSORTIUM** - No Report
- f) **DOWNINGTOWN AREA RECREATION CONSORTIUM** -  
Ash reported that there was no meeting held, summer camps are starting up for the season. DARC is struggling finding staffing.
- g) **FIRE REPORTS** - The Minquas fire Capitan's report was received and distributed to the Board. Jack Law was present and reported that two new pieces of apparatus have been ordered, there is a wait time of 16-24 months for delivery. Jack Law, Gary Sheridan and Don Ash commented on the status of the County's Trestle Bridge project.
- h) **CODES /FIRE MARSHAL** - Obenchain had distributed a monthly report.
- i) **ZONING OFFICER** - O'Brien's activity report for the month was distributed to the Board for review.

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- j) **ZONING HEARING BOARD** - O'Brien reported that there is an upcoming hearing for 331 Norwood Road, the applicant is requesting relief to allow a second story garage on the property. Ash and Taylor discussed and did not have a reason to object/become party to the hearing.

## OLD BUSINESS

### LAND DEVELOPMENT

- a) Artisan Clovermill Project - The project is now being continued by Lennar Homes - The cost estimate was sent to Mike Schneider of Pennoni for review. Schneider had submitted a list of items to Lennar that needed to be included in the estimate for the Letter of Credit.
- b) 951 Skelp Level Development - A request for escrow release #4 dated June 13<sup>th</sup>, 2022 was submitted for the amount of \$926,356.01. Schneider of Pennoni has reviewed and approved the release.

**Taylor made a motion to authorize Release #4 for the 951 Skelp Level Project in the amount of \$926,356.01, second by Ash. Motion was unanimously approved.**

### GENERAL GOVERNMENT

- a) Park Maintenance - The Township is awaiting a date from the contractor to begin work on the Pickle Ball court construction.
- b) PECO/Park trees Evaluation- A letter was Received from Pennoni on the tree trimming status that PECO had their contractor complete. With the Board's permission, the Township Manager would like to send a letter to PECO for their response, if they do not respond with a good solution, we can then have the Township Solicitor get involved. Ash and Taylor agreed with this approach and advised the Manager to move forward.

### HIGHWAYS

- a) **Maintenance** - Cleaned Storm drains, filled in potholes throughout the Township. Checked on some storm basins. Road banks will be cut back throughout the Township over the next couple of weeks. Eagle removed election signs that were in dangerous places that the Zoning Officer could not safely get to.
- b) **Boot Rd Bridge & Improvements** - PennDOT project, no report.
- c) **Skelp Level Bridge DVRPC**- A copy of an email from Pennoni on the status of Skelp Level Bridge was distributed. The reason for the holdup is PennDOT is hoping to acquire the land of the abandoned trail, so they don't need to work with Norfolk Southern on any access issues.
- d) **S. Chestnut Street** - Received a draft review letter from Pennoni for S. Chestnut Street. If the Board approves the review letter work will send over to Kristen Camp and be sure that they are on board with the repairs needed and funded by the Condo Association. Ash and Taylor agreed with this approach and advised the Manager to move forward.

### HEALTH & SANITATION

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- a) DARA - No report.
- b) Sewer Flows - The Township's flow report to the sewer plant was 460,780 GPD.
- c) Individual meters - All operating properly.
- d) Parke Run Interceptor - No report.

## **NEW BUSINESS**

**LAND DEVELOPMENT** - No report.

## **GENERAL GOVERNMENT**

- a) Cinde Houras, property owner of 347 N. Woodmont Dr. was present at the meeting to request the Board to allow her to add a second driveway on her property to access her basement. O'Brien noted that a driveway was already installed without a permit and that he visited the property and met with Ms. Houras to discuss her options since adding a full driveway would be over the allowable impervious coverage amount allowed by the Code, those options were to either get relief from the Zoning Hearing Board or reduce the driveway to under 1,000 sq. so that she did not have to do Stormwater Management and keep her impervious below the allowable amount by only adding drive lanes separated by grass strips. Ms. Houras had a preliminary design drafted for the drive lane/grass strip option. Ms. Houras is before the Board of Supervisors Section 185-33 I (2) of the Township Code allows for each single-family dwelling to have one driveway, However, it does allow the Board to grant an additional driveway if the width of the lot exceeds 150 feet at the street right-of-way, which it does. Taylor confirmed that this would be a secondary driveway used for loading and unloading to the basement.

**Taylor made a motion to grant the request for a second driveway for 347 N. Woodmont Drive with the following conditions:**

- 1. Property owner must keep driveway within the 1,000 sq. ft. impervious coverage limit.**
- 2. The property owner must obtain a Zoning Permit.**
- 3. No curb cuts be made for the driveway .**

**Ash seconded the motion. Motion carries unanimously.**

## **HIGHWAYS**

- a) Trestle Bridge Structure - No updates to report.
- b) PennDOT - Rt. 30 Bypass/282 improvements. - No updates to report

**HEALTH AND SANITATION - No Report**

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**BILLS**

- a) On a motion by Taylor, second by Ash, the expenditures were unanimously approved for payments as listed:

<b>EXPENDITURES BY FUND</b>	<b>BILLS</b>	<b>PAYROLL</b>	<b>TOTALS</b>
01- GENERAL FUND	158,678.32	16,138.10	174,816.42
08- SEWER REVENUE	53,679.39		53,679.39
30- CAPITAL RESERVE	792.50		792.50
31- SEWER RESERVE	4,970.00		4,970.00
41- ESCROW	59,057.38		59,057.38
<b>TOTAL</b>	<b>277,177.59</b>	<b>16,138.10</b>	<b>293,315.69</b>

**PERSONS WISHING TO BE HEARD/PUBLIC COMMENT** -Marc Gueriera discussed the possibility of a Recreational Sports use at his property on Skelp Level Road and the parking requirements. Gueriera commented that the parking requirements seem high. O'Brien noted that Commercial Recreation would require Gueriera to go through the Conditional use process and he could request waivers to the parking requirement as part of that process.

**The Board set the next meeting for July 20, 2022 at 1:30PM, the meeting will be in person with no hybrid available.**

**ADJOURNEMENT**

On a motion by Taylor, second by Ash, the Board unanimously adjourned the meeting at 6:46PM.

Respectfully submitted,

By: Michael O'Brien, Recording Secretary