

EAST CALN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES APRIL 20, 2022

The regular meeting of the East Caln Township Board of Supervisors was called to order at 6:00pm on April 20, 2022 by Chairman Ash. The meeting was in person meeting.

Those present were: Donald P. Ash, Chairman
Bruce Taylor 1st Vice Chairman
Charles A. DeLone, 2nd Vice Chairman
Barbara M. Kelly, Mgr. /Secretary
Andy D.H. Rau, Esq./Solicitor
Chris Obenchain, BCO, EOM

Pledge of Allegiance

MINUTES OF THE PREVIOUS MEETING - On a motion by Taylor, second by DeLone, the Board unanimously approved the minutes of the March 16, 2022 regular meeting as presented.

ANNOUNCEMENTS: The Township has received the 3rd place award for the 2021 PSATS Website communication award, 1st place award for the Newsletter publication and also received the Award from PSATS for Outstanding Citizen's Communications award. The award was presented at the PSATS training Conference in Hershey. DeLone was present at the event and accepted the award on behalf of the Township. Shred event - The Township's shred event will be held May 14th.

PUBLIC HEARINGS - None

PERSONS WISHING TO BE HEARD

Kristen Camp, Esq. representing the Condo Association of South Chestnut Street Business District and Steve DePedro, President of the Association and property owner. Both were present to discuss the option of possibly having the Township to take over ownership of South Chestnut Street. The road is accessed from Boot Rd and Skelp Level Road with a traffic signal at Boot Rd. The road is used by the public as well as the development. It allows for traffic to travel to a traffic light in lieu of entering Boot Rd from Skelp Level Rd. that is not signalized. The Conditional Use approval for the development that was granted in 2004 and Condition 2. C.) stated that the road is to be owned and maintained by the Condo Association. Camp stated that they are asking the Board to consider taking over the maintenance of the road and snow removal. This would require a

EAST CALN TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
April 20, 2022

modification of the Conditional Use decision. The Board after discussion stated that Pennoni would need to certify that the road is up to PennDOT standards prior to consideration of adopting the road.

STANDING REPORTS

- a) **TREASURER’S REPORT** - The March treasurer’s report was distributed to the Board for review. On a motion by DeLone, second by Taylor, unanimously approved the report as submitted.

March 2022								
	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	Amerian Rescue Fund
S&T Prior Month Balance	82,173.17	1,117,362.17	145,348.69	316,963.10	29,855.75	333,224.26	100.13	253,665.84
S&T Revenues	304,245.70	4,121.99	6.17	119,669.30	0.20	14.14	0.00	0.00
S&T Expenditures	234,822.99	554,610.05	0.00	84,850.09	24,411.50	264.14	0.00	0.00
S&T Ending Fund Balances:	151,595.88	566,874.11	145,354.86	351,782.31	5,444.45	332,974.26	100.13	253,665.84
PLGIT Prior Month Balance	3,626,178.37				1,570,733.84	1,032,276.97	528,928.96	
PLGIT Revenues	75,141.94				46.91	30.83	136,479.18	
PLGIT Expenditures	200,000.00				0.00	0.00	0.00	
PLGIT Ending Fund Balances:	3,501,320.31	0.00	0.00	0.00	1,570,780.75	1,032,307.80	665,408.14	0.00
PLGIT CD Prior Month Balance	744,000.00				0.00	248,000.00		
PLGIT CD Revenues	0.00							
PLGIT CD Expenditures	0.00							
PLGIT CD Ending Fund Balanc	744,000.00				0.00	248,000.00		
Petty Cash								
Total Ending Fund Balance	4,396,916.19	566,874.11	145,354.86	351,782.31	1,576,225.20	1,613,282.06	665,508.27	253,665.84

- b) **POLICE REPORTS** - The monthly police call report was received and distributed to the Board.
- c) **CORRESPONDENCE** - The Real Estate transfers were received and distributed to the Board. Copies of the 2022 PSATS resolutions were distributed to the Board to review.
- d) **PLANNING COMMISSION** - The Commission did not meet in April.
- e) **CONSORTIUM** - No Report
- f) **DOWNINGTOWN AREA RECREATION CONSORTIUM** -
Ash reported that DARC had some change to Board members from the school district. Summer camps and more programs are available.
- g) **FIRE REPORTS** - The Board congratulated Jack Law for being named “Citizen of the Year Award” by the Downingtown Thorndale Chamber of Commerce. Law presented to the Board information on what will be needed in the 2023 budget for the fire apparatus. The goal is to get back to a scheduled equipment replacement schedule. The Township

EAST CALN TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
April 20, 2022

is responsible for 48% of the Fire budget and the Borough is at 52%. The purchase of the new equipment would require a 5% increase in the 2023 fire budget by each municipality. The Board on a motion by DeLone, second by Taylor, unanimously approved the 5% increase to continue with the ordering process for the apparatus.

- h) **CODES /FIRE MARSHAL** - Obenchain was present and submitted his monthly report. Reported that the 951 Skelp Level warehouse project is looking to be completed by June 1st.
- i) **ZONING OFFICER** - O'Brien had submitted his activity report for the month.
- j) **ZONING HEARING BOARD** - The ZHB had rendered their decision granting the additional building signage for Hola Taco and Five Guys.

OLD BUSINESS

LAND DEVELOPMENT

- a) Artisan Clovermill Project - Artisan is working on their final plan revisions.
- b) 951 Skelp Level Development - An escrow release request in the amount of \$401,656.20 was reviewed and approved by Mike Schneider, PE of Pennoni Associates for completion of items listed on the letter of April 7, 2022. The Board on a motion by Taylor, second by DeLone, unanimously approved the release of escrowed funds.
- c) 600 Boot Rd -No Report
- d) Enclave at Bell Tavern - An escrow release request in the amount of \$134,063.50 was reviewed and approved by Mike Schneider, P.E, in letter dated April 8, 2022. The Board on a motion by DeLone, second by Taylor, unanimously approved the release.

GENERAL GOVERNMENT

- a) MOU with West Whiteland - Andy Rau, Esq. presented the MOU for the sewer tapping fees as well as the method of collection of the sewer billings for the Clovermill development. West Whiteland has already approved the Memorandum. The Board on a motion by DeLone, second Taylor, unanimously approved and signed the document.

EAST CALN TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
April 20, 2022

- b) New Sewer district Resolution - No Report
- c) Park Maintenance - No Report

HIGHWAYS

- a) Maintenance - Patching of potholes were completed. On both sides of Bell Tavern Rd. where the swale goes under the road due to heavy storms which caused erosion on the road edge. They were filled with rip rap to curtail further erosion.
- b) Boot Rd Bridge & Improvements - Penn DOT project. No report.
- c) Skelp Level Bridge DVRPC- No Report

HEALTH & SANITATION

- a) DARA - The DARA minutes and Executive Directors report were distributed to the Board.
- b) Sewer Flows - No report
- c) Individual meters - The 600 Brandywine meter is not functioning currently and has been reported to W G Malden for repair.
- d) Parke Run Interceptor - The solicitor is completing the easement agreements for the interceptor.

NEW BUSINESS

LAND DEVELOPMENT - NO Report

GENERAL GOVERNMENT

- a) South Chestnut Street Business Park. - "Under persons wishing to be heard."
- b) Vision Partnership Grant - The County has sent over the documents for the Board to execute for the grant the Township will receive for the update of the Comprehensive Plan.
- c) Township Insurance - Resolution 2022-41 is to engage H.A. Thompson as the Township's insurance carrier from May 2022 to May 2023. On a motion by Taylor, second by DeLone, the Board unanimously authorized the new insurance carrier.

HIGHWAYS

EAST CALN TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
April 20, 2022

- a) Trestle Bridge Structure - Andy Rau, Esq. Updated the Board on the status of the Trestle Bridge structure. Norfolk Southern has been made aware of the unmaintained status of the bridge.
- b) PennDOT - Rt. 30 Bypass/282 improvements. - No Report

HEALTH AND SANITATION - No Report

BILLS

- a) On a motion by DeLone, second by Taylor, the expenditures were unanimously approved for payments as listed:

	April 20, 2022		
EXPENDITURES BY FUND	BILLS	PAYROLL	TOTALS
01- GENERAL FUND	261,489.55	16,140.65	277,630.20
04- POLICE FUND	0.00		554,610.05
08- SEWER REVENUE	10,629.78		10,629.78
30- CAPITAL RESERVE	12,252.00		12,252.00
35- STATE FUND	0.00		0.00
31- SEWER RESERVE	0.00		0.00
41- ESCROW	6,386.70		6,386.70
TOTAL	290,758.03	16,140.65	861,508.73

PERSONS WISHING TO BE HEARD/PUBLIC COMMENT - None

The Board set the next meeting for May 18, 2022 at 1:30 PM. The meeting will be in person with no hybrid available.

ADJOURNEMENT

On a motion by Taylor, second by DeLone, the Board unanimously adjourned the meeting at 7:45 PM.

Respectfully submitted,

By: Barbara M. Kelly, Secretary