

EAST CALN TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 16, 2022

EAST CALN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS MEETING MINUTES MARCH 16, 2022

The regular meeting of the East Caln Township Board of Supervisors was called to order at 1:30 PM on March 16, 2022 by Chairman Ash. The meeting was an in person meeting.

Those present were:

- Donald P. Ash, Chairman
- Bruce Taylor 1st Vice Chairman
- Charles A. DeLone, 2nd Vice Chairman
- Barbara M. Kelly, Mgr. /Secretary
- Michael O'Brien, ZO
- Chris Obenchain, BCO, EOM

Pledge of Allegiance

MINUTES OF THE PREVIOUS MEETING - On a motion by DeLone, second by Taylor, the Board unanimously approved the minutes of the February 16, 2022 regular meeting as presented.

PUBLIC HEARINGS - None

PERSONS WISHING TO BE HEARD

Dan Garner -Playtime Pet Resorts - Prior to the meeting he advised the Township he would not be attending.

Warren Harlan/Melanie Harlan of Harlan Tree Service - Both were in attendance. Warren discussed the status of disposal of the wood chips that are generated from the Township on the branch pick up days as well as emergency clean-ups. The previous location has been closed. Currently Harlan's are looking into other places but so far, they have not been able to secure a site.

STANDING REPORTS

a) **TREASURER'S REPORT** - The February treasurer's report was distributed to the Board for review. On a motion by DeLone, second by Taylor, unanimously approved the report as submitted.

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February 2022

	GENERAL FUND	POLICE FUND	FIRE SAFETY FUND	SEWER FUND	CAPITAL RESERVE FUND	SEWER RESERVE FUND	STATE FUND	Amerian Rescue Fund
S&T Prior Month Balance	146,012.07	198,381.46	145,338.10	303,977.10	61,180.98	335,929.52	100.13	253,665.84
S&T Revenues	94,257.95	918,980.71	10.59	40,747.81	3.27	24.48	0.00	0.00
S&T Expenditures	158,096.85	0.00	0.00	3,043.51	31,328.50	2,729.74	0.00	0.00
S&T Ending Fund Balances:	82,173.17	1,117,362.17	145,348.69	341,681.40	29,855.75	333,224.26	100.13	253,665.84
PLGIT Prior Month Balance	3,344,497.38				1,570,720.66	1,032,268.31	599,172.86	
PLGIT Revenues	281,752.34				13.18	8.66	4.92	
PLGIT Expenditures	71.35				0.00	0.00	70,248.82	
PLGIT Ending Fund Balances:	3,626,178.37	0.00	0.00	0.00	1,570,733.84	1,032,276.97	528,928.96	0.00
PLGIT CD Prior Month Balance	744,000.00				0.00	248,000.00		
PLGIT CD Revenues	0.00							
PLGIT CD Expenditures	0.00							
PLGIT CD Ending Fund Balances	744,000.00				0.00	248,000.00		
Petty Cash								
Total Ending Fund Balance	4,452,351.54	1,117,362.17	145,348.69	341,681.40	1,600,589.59	1,613,501.23	529,029.09	253,665.84

- b) **POLICE REPORTS** - Chief Holland and Lt. Powell were present and gave an update of their moving back into their regular office location in the Borough. The February police calls report were distributed. The ongoing issues with Trestle Bridge over Rt. 322 were discussed. The Board thanked them for their service to the Township.
- c) **CORRESPONDENCE** - The Real Estate transfers were received and distributed to the Board.
- d) **PLANNING COMMISSION** - The Commission did not meet in March.
- e) **CONSORTIUM** - No Report
- f) **DOWNINGTOWN AREA RECREATION CONSORTIUM** -
Ash reported that DARC has several new Board members. Summer camps and other programs have started picking up due to the downturn of the Covid.
- g) **FIRE REPORTS** - Minquas Fire Company has submitted the fire calls for December, January, and February. The reports were distributed to the Board for review.
- h) **CODES /FIRE MARSHAL** - Obenchain was present and submitted his monthly report. The department has been busy with the Highpoint townhouses along Boot Rd. moving along at a steady pace. Obenchain had discussed with the Board his possible attendance to a fire education class later this year.
- i) **ZONING OFFICER** - O'Brien had submitted his activity report for the month.

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j) ZONING HEARING BOARD - O'Brien stated that ZHB had heard the application for the residential deck variance and a decision will be rendered on March 21st. The Hola Taco and Five Guys for additional signage will be heard on March 21st.

OLD BUSINESS

LAND DEVELOPMENT

- a) Artisan Clovermill Project - The Artisan Group has submitted for a HOP permit (Highway Occupancy Permit) from PennDOT. Also the Memorandum on the sewer tap into West Whiteland's system is in the process of being finalized.
- b) 951 Skelp Level Development - An escrow release request in the amount of \$186,205.42 was reviewed and approved by Mike Schneider, PE of Pennoni Associates for completion of items listed. The Board on a motion by Taylor, second by DeLone, unanimously approved the release of escrowed funds.
- c) 600 Boot Rd -No Report

GENERAL GOVERNMENT

- a) Comprehensive Plan - The manager reported that the first meeting with the County, DVRPC was held to discuss the procedure for starting work on the Township's Comprehensive Plan. This is to be completed every ten years. Participants will include the Township Planning Commission, manager, Zoning Officer, resident volunteers and one Board member.
- b) Park Maintenance - Coming soon will be the 2 pickleball courts. They will be placed next to the tennis courts where the current tennis backboard is located. Also a cost estimate for renovation of the hockey play area is around \$40K and will be placed in the 2023 budget for consideration.

HIGHWAYS

- a) Maintenance - Snow and ice storm. Several signs had to be re-installed due to run overs.
- b) Skelp Level Bridge DVRPC- Bids are to be let at last report in April.

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- c) Boot Rd Bridge & Improvements - Penn DOT project. PennDOT is reviewing the HOP for Clovermill to see if any changes need to be considered with the proposed new development.

HEALTH & SANITATION

- a) DARA - The DARA minutes and Executive Directors report were distributed to the Board.
- b) Sewer Flows - No report
- c) Individual meters - The River Station meter had power restored.
- d) Parke Run Interceptor -. The solicitor is completing the easement agreements for the interceptor.

NEW BUSINESS

LAND DEVELOPMENT

- a) Ashbridge Square - Nothing new to report.
- b) 599 Bell Tavern Blvd. vacant parcel - Ryan Jennings, Esq. and O'Brien, ZO reviewed the prior recorded plan. There have been no extensions filed and no additional improvements were made to the property. Therefore, a new application would need to be filed.

GENERAL GOVERNMENT

- a) Consider Pet Resort in OC-2. The former Bradley Antiques property's current owner is considering a tenant who would like propose a doggie day care facility using existing buildings and completing improvements. The zoning code allows conditional use applications for uses that the Board of Supervisors consider as "the same nature as the by-right uses". The Board acknowledged that a conditional use could apply.
- b) OC-5 Zoning - Ashbridge Square property owners have inquired whether a Physical and Speech therapy is an allowable use for the shopping center. The Townships OC-5 code states "Any other use determined by the Board of Supervisors to be of the same general character as the permitted principal uses above". The Board after discussion stated that the therapy use is in the same general character as uses currently in the district and would be allowable.

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- c) Home Depot - O'Brien reported that the manager of the Home Depot had requested permission to allow additional area for storage of his mulch materials. This is due to being able to get shipments delivered when available. The Board stated that as long as the Fire Marshal is okay with the location they can do this.
- d) Employee work schedule - The staff had prepared a memo to the Board for permission to allow 2 days a week to continue work from home. Due to higher gas prices and other elements. The Board after discussion stated they would allow it to continue with all work being kept up and completed.
- e) Trees at Township Building - The manager received a proposal from Tri-County Landscaping to plant a row of arborvitaes along the western border of the parking lot. The Board approved the tree planting.

HIGHWAYS

- a) Trestle Bridge Structure - The Police Department stated that the problems associated with the bridge still exist and the reports have been forwarded to the manager and then onto the Township solicitor in hope of making a plea to owners of the bridge. The owner is Norfolk Southern and so far they have been unresponsive to the County or municipality.
- b) PennDOT - Rt. 30 Bypass improvements. -The Board's position is very clear that the ramps should not be closed due to access by emergency equipment to quickly get on the bypass or areas that are in need of the services. Mike Schneider, Township engineer had received information from Steve Fellin of Penn DOT that it is considering the option currently to close off the ramps to daily traffic but still allow emergency access only. The Board has requested that the Township receive something in writing to that effect.

BILLS

- a) On a motion by DeLone, second by Taylor, the expenditures were unanimously approved for payments as listed:

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EXPENDITURES BY FUND	March 16, 2022		TOTALS
	BILLS	PAYROLL	
01- GENERAL FUND	223,119.55	17,822.65	240,942.20
04- POLICE FUND	554,610.05		554,610.05
08- SEWER REVENUE	82,032.14		82,032.14
30- CAPITAL RESERVE	25,403.50		25,403.50
35- STATE FUND	0.00		0.00
31- SEWER RESERVE	208.50		208.50
41- ESCROW	15,595.50		15,595.50
TOTAL	900,969.24	17,822.65	918,791.89

PERSONS WISHING TO BE HEARD/PUBLIC COMMENT - None

The Board set the next meeting for April 20, 2022 at 6:00 PM. The meeting will be in person with no hybrid available.

ADJOURNEMENT

On a motion by Taylor, second by DeLone, the Board unanimously adjourned the meeting at 3:30 PM.

Respectfully submitted,

By: Barbara M. Kelly, Secretary